

BELIEVING, INSPIRING, ACHIEVING CAREER OPPORTUNITIES

INTERNAL/EXTERNAL POSTING: 22-30

- POSITION:** 1 year Full Time Contract Skills Trainer-Project SEARCH
(2 positions Available)
- LOCATION:** Vaughan (location subject to change)
- HOURS:** Monday – Friday; 8:00am – 4:00 pm (Subject to change) will need to be flexible the infrequent evening and weekend.
- Salary:** **Annual Salary \$46,526.69**
(\$22.37 per hour) plus 4% vacation pay plus 5% benefits pay

What We Do:

Community Living York South employs over 200 people. Over the last 65 years, we have provided exceptional supports and services to people who have an intellectual disability and their families in our communities of Richmond Hill, Markham, Thornhill, Stouffville and Vaughan.

We are a culturally diverse, heart-centered staff group with strong values of equity, respect and inclusiveness for all people. If those values describe you as well, please check out our current job postings!

What We Offer:

- Competitive Salary
- Extensive benefits
- Personal satisfaction
- Great learning and growth opportunities
- A diverse workforce representative of our communities
- Recognition of excellence through an awards program
- Annual staff appreciation event that you won't want to miss!

Position Summary:

1. Promote an inclusive community by connecting and supporting people through valued networks and inclusive opportunities
2. Market Employment Services to people supported, families and prospective employers
3. Pre-Employment Training, Group Facilitation and Program Development
4. Provide on-the-job training, coaching and development to people supported
5. Help support individuals with job retention plans and programs as needs are identified

6. Connect people with intellectual disabilities and their families to resources within the Association and community.
7. To enter data on online platforms, and meet all reporting requirements of the funders and partners
8. To carry out any administrative duties that may be required by the Association/direct report
9. Excellent interpersonal, negotiation, communication, organizational and time management skills
10. Effectively implement Behavior Support Plans if applicable
11. Successful candidate will be resilient, flexible, reliable and have a positive work attitude
12. Work in a fast paced environment with competing demands
13. Advocate for people and understand issues of diversity, culture and disability
14. To engage in projects as directed by direct reporting supervisor

What We Need:

- Values driven individuals;
- Completed post-secondary diploma and/or degree in related field; DSW, Human Services or equivalent
- Previous related experience including employment planning, job development, job maintenance, job coaching and marketing, skills training
- Experience working with ODSP Employment Supports and completing ministry documentation
- Ability to assess needs on an ongoing basis and implement programs for people with a developmental disability
- Demonstrates developmental services sector core competencies;
- Ability to speak alternative languages other than English is an asset
- Must hold and maintain a valid driver's license and clean Driver's Abstract, must have access to own vehicle and be able to carry passengers in the course of their work
- Follow Health and Safety Guidelines as set out by CLYS and partners.
- Ability to facilitate and coordinate workshops.
- Ability to engage in project work
- Excellent written and verbal communication skills;
- Excellent organizational skills and attention to detail.
- Excellent public speaking skills
- Excellent interpersonal and problem solving skills
- Strong computer skills

Reporting to: Ritu Singarayer, Director of Community Development

Start Date: ASAP

Please Quote Job Posting: 22-30

Please send your cover letter and current resume to:

careers@communitylivingyorksouth.ca

Close Date: June 16, 2022

Community Living York South is an equal opportunity employer. Community Living York South will provide, upon request, accommodation to the materials and processes used in the recruitment process in accordance with the Accessibility for Ontarians with Disabilities Act, Integrated Accessibility Standards Regulation.